



Office & Drive Thru Hours:  
 Monday - Friday  
 8:30 a.m. - 5:00 p.m.  
 (276) 403-5146  
 Utility Billing  
 (276) 403-5240  
 Treasurer's Office

<b>Customer Number</b>		<b>Account Number</b>	
5555555		99999999	
DOE JANE T 55 West Church Street Martinsville VA 24112			
Service Address: 55 West Church Street			
<b>Date</b>	<b>Amount Due</b>	<b>Final Due Date</b>	
08/25/2009	\$102.72		
<b>DELINQUENT NOTICE</b>			

Customer Number

Account Number

**YOUR ACCOUNT IS  
 NOW PAST DUE.  
 PAYMENT IS DUE UPON  
 RECEIPT OF THIS NOTIFICATION**

**THIS NOTICE SERVES AS A REMINDER BEFORE DISCONNECTION**

Dear Customer:

Our records indicate that your bill, totaling \$102.72, is past due. If payment has been made prior to receiving this notice, please accept our thanks, and disregard this notice.

However, if payment has not been made, please do so immediately to avoid the inconvenience and expense of interrupted service. Your utility service(s) may be disconnected without further notice and reconnect fees will be added if payment of the amount past due is not received by the Treasurer's Office by 5:00 p.m. on the Final Due Date.

Payment can be made in the Treasurer's Office by cash, check, e-check, money order or debit/credit cards. Please keep in mind that if services are turned on after normal working hours or on weekends, there is an additional \$60 reconnection fee.

Reminder: We now accept utility payments by e-check and credit cards on-line @ <http://martinsville-va.munisselfservice.com>



55 W Church Street  
 Martinsville, VA 24112  
 Phone: 276-403-5146  
 Fax: 276-403-5179  
 Return Service Requested

<b>Customer Number</b>	<b>Account Number</b>
5555555	99999999
<b>Final Due Date</b>	<b>Amount Due</b>
	\$102.72

Customer Number      Account Number

SNGLP  
 DOE JANE T  
 55 West Church Street  
 Martinsville VA 24112

CITY TREASURER  
 P.O. BOX 1023  
 MARTINSVILLE, VA 24114